

# Integrity E-Filing Module for Checkbook

This guide is designed to show you how to check if the Integrity E-Filing module, required for the new RTI scheme, is installed on your Checkbook system.

1

Check if the icon below is displayed on the desktop of any of your office PC's



**Yes**

Integrity E-Filing is installed with your Checkbook system

**No**

Please contact your Account Manager

2

Check if the E-Filing file exists in your computer Program Files as below

***Programs > Integrity E-Filing > E-Filing***

**Yes**

Integrity E-Filing is installed with your Checkbook system

**No**

Please contact your Account Manager

Or,

**PLEASE NOTE:** The Integrity E-Filing module is required for the new RTI scheme, therefore if you do not think it is currently installed with your Checkbook system please contact your Account Manager on 01628 488900.